

1. Deadline of application submission : **March 27th (Fri), 2015**

- o All required documents must be sent to Soonchunhyang University Graduate School by March 27th.
- o Applications that arrive late will not be accepted.

2. Academic Programs (Graduate)

Division	Department	Field of Study		Remarks
		Master's	Doctoral	
Humanities & Social Sciences	Department of Educational Science (Early Childhood Education, Youth Counseling, Education for the Handicapped, Gifted and Talented Education)	●	●	
	Dept. of English Language & Literature	●	●	
	Department of Law	●	×	
	Department of Public Administration	●	●	
	Department of Police Administration	●	×	
	Dept. of Social Welfare	●	×	
	Department of Business Administration	●	●	
	Dept. of International Trade & Commerce	●	●	
	Dept. of Tourism Management	●	●	
	Dept. of Economics, Finance and Insurance	●	●	
Dept. of Health Administration and Management	●	×		
Natural Sciences	Department of Mathematics	●	●	
	Department of physics	●	●	
	Department of Chemistry	●	●	
	Department of Biology	●	●	
	Department of Food Science and Nutrition	●	●	
	Dept. of Environmental Health Science	●	●	
	Dept. of Genetic Engineering	●	●	
	Dept. of Marine Biotechnology	●	×	
	Department of Nursing	●	●	
	Department of Medi-Bio Science	●	●	
Department of Occupational Therapy	●	×		
Arts	Department of Physical Education	●	●	
	Department of Film Studies	●	×	
	Department of Dance	●	×	
Engineering	Dept. of Computer Science & Engineering	●	●	
	Dept. of Electrical & Communication System Engineering	●	●	
	Department of Electronic Engineering	●	●	
	Dept. of Information & Communication Engineering	●	●	

	Department of Electric&Robotics Engineering	●	●	
	Dept. of information security Engineering	●	●	
	Dept. of Chemical & Environmental Engineering	●	●	
	Dept. of Materials Engineering	●	●	
	Department of Mechanical Engineering	●	×	
	Department of Medical IT Engineering	●	×	
Medicine	Department of Medicine	Anatomy	●	●
		Physiology	●	●
		Biochemistry	●	●
		Pathology	●	●
		Microbiology	●	●
		Pharmacology	●	●
		Preventive Medicine	●	●
	Parasitology	●	●	
Interdisciplinary Programs	Department of Biomedical Science Major	●	●	
	Department of Medical Sciences	●	●	
	Division of Medical Science	●	●	
	Performing Visual Media	●	●	
	Department of Police Science	×	●	

3. Campus Guide & Important Notes

1. Campus Guide

1) Resident Hall

The Soonchunhyang University provides housing to 3,000 students in four residence. Each Residence Hall is equipped with such amenities as high speed internet access, computer labs, exercise equipment, recreational facilities, laundry facilities, and lounge areas. The international students can apply for the Sunrise Hall.

2) University Health

The University takes prides itself in rendering free medical clinic service on campus. It is located on the first floor in the Student Hall Building. A doctor and a nurse provide out-patient medical services Monday through Friday (9 A.M - 5 P.M) when classes are in session.

3) One to one mentor service with Korean students

4) A variety of international programs and strong foreign community

5) Korean Class provided by Korean Language Education Center in Soonchunhyang University is available.

4. Application Requirements

o The applicant and his/her parents must have foreign citizenships.

* Applicants who hold Korean citizenship are not permitted to apply for this program.

o Applicants should be in good health, both mentally and physically, to stay in Korea for an extended period of time.

* Applicants must submit the Personal Medical Assessment (included in the application form) when he/she apply for this program, and when it's orientation, an Official

Medical Examination will be done by NIIED. A serious illness (For example, HIV, Drug, etc) will be the main cause of disqualification from the scholarship.

- ※ The handicapped who satisfy the above are also eligible for the program
- ※ NOT Eligible: those who are pregnant(disqualified upon discovery)

o Applicants must be under 40 years of age as of Sep. 1st, 2015 (born after Sep.1st,1975).

o Applicants must hold a Bachelor's or Master's degree as of August 31st,2015.

- * Research Program Applicants must hold a Master's degree or above and a university professor in one of the eligible countries for research program(see 2-2)

- * **(Important)** Applicants who have ever enrolled in a university in Korea will be disqualified from applying to the KGSP program. Specifically, an applicant who has previously enrolled in an undergraduate program, a master's program, a doctoral program or an exchange program(D-2 visa holders ever) in Korea cannot apply for this program.

Exception 1. Applicant who has experienced an exchange program in Korea only for previous academic courses graduation, and if it was mandatory for his or her graduation of degree program; thus could submit official explanation from the attended institution can apply for this KGSP program.

Exception 2. The KGSP scholar who has graduated or will graduate from a Korean university as of August 31st, 2015 can apply for this program again only via the embassy if only he/she holds at least TOPIK Level 4 and obtain another recommendation within the allotment from the Korean Embassy of his/her respective country of origin (re-application is limited to one instance).

- ※ Applicants who apply for the Master's program must hold a Bachelor's degree or a diploma that is equivalent to or higher than a Bachelor's degree.
- ※ Applicants who apply for the Doctoral program must hold a Master's degree or a diploma that is equivalent to or higher than a Master's degree.
- ※ Applicants who are expecting to obtain the relevant required degree or diploma by August 31st, 2015 must submit a certificate of degree or diploma expectation, and submit the official certificate of degree or diploma to NIIED by August 31st,2015.(If not, disqualified for this program)

o Applicants must maintain a grade point average (G.P.A.) of at least 2.64 on a 4.0 scale, 2.80 on a 4.3 scale, 2.91 on a 4.5 scale, or grades/marks/score of 80% or higher from the previously attended institution.

- ※ *If an applicant does not satisfy the above GPA criteria, he/she will be disqualified from applying to this program.*

- ※ If the transcript is not indicated in grades/marks/scores format, or is difficult to

convert into percentages, attachment of official explanation from the attended institution is required.

- o Applicants who have Korean proficiency or English proficiency may be given preference.
- o Applicants who apply for natural science and technology program may be given preference.
- o Applicants who are university professors currently in the developing countries may be given preference.

5. Required document

※ Documents not in English or Korean must be accompanied by a complete English or Korean translation authenticated by the issuing institution or notarized by a notary's office.

Check List for Application Documents	Master's	Doctoral
1. Personal Data (Attachment #1)	○	○
2. Self-Introduction (Attachment #2)	○	○
3. Study Plan (Attachment #3)	○	○
4. Letter of Recommendation (Attachment #4)	○	○
5. Pledge (Attachment #5)	○	○
6. Personal Medical Assessment (Attachment #6)	○	○
7. Diploma or certificate of graduation from undergraduate institution	○	○
8. Official transcript from undergraduate institution	○	○
9. Diploma or certificate of graduation from graduate institution	-	○
10. Official transcript of previously attended graduate institution(s)	-	○
11. Certificate of TOPIK score (original copy), if available	△	△
12. Certificate of TOEFL or IELTS score (original copy), if available	△	△
13. Published papers, if available (one or two)	△	△
14. Awards, if available	△	△
15. Copy of passport	○	○
16. Certificate of citizenship of parents of applicant : birth certificate, passport, etc (* applicable only to overseas Korean immigrants)	△	△
17. Adoption documents (*applicable only to overseas Korean adoptees)	△	△

6. Note

- o Dual applications are not accepted. Applicants must apply for this program via only one institution.
- o Documents should be presented in their original form.
- o Submitted documents will not be returned to the applicants.
- o Incomplete or incorrect documents may lead to application rejection or failure in the Selection Committee, and scholarship revocation even after entry into Korea.
- o Applicants must submit all the documents by the checklist order. (Checklist for the application documents should be on the front page, followed by the required documents, stapled and attached.)
- o **Transferring to a different university after confirming the host university is not permitted in any cases.** In regards to changing majors, it would be permitted only under the mutual agreement of the departments concerned only within the same university, with the scholarship period unchanged. (2 years of Master's, or 3 years of doctoral, in total). However, quitting a program and applying for a new one is not permitted.

7. Place of Documents Submission

- o Visiting : Unitopia Building 1105(11th floor), Soonchunhyangro 22, Shinchang-myun, Asan-si, Choongchungnam-do, Korea 336-745.
- o Mailing : Graduate School Administrative Office, Unitopia Building 11th floor 1105, Soonchunhyangro 22, Shinchang-myun, Asan-si, Choongchungnam-do, Korea 336-745.

8. Contact

Graduate School Administrative office, Soon Chun Hyang University

Tel. +82-41-530-1649

E-mail. sjs@sch.ac.kr , lej@sch.ac.kr

Homepage. <http://gradu.sch.ac.kr>

**** Pre-contact is recommended before sending the application documents!***